

Annual Report

Diktel Multiple Campus- 2078 B. S.



Diktel Multiple Campus

Diktel Rupakot Majhuwagadhi Municipality-2 Diktel Khotang,
Province-1, Nepal.
(Estd : 16 Ashoj, 2037 B.S.)

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Diktel Multiple Campus

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Report Endorsed by Campus Management Committee

Diktal Multiple Campus

Kartik 24, 2078 B.S.

Executive summary

Diktel Multiple Campus (DMC) Diktel is the first and the oldest non-profit based community campus in Khotang district. The campus has been established by the support of civil society, educators, politicians, administrators, merchants, intellectuals and local community on 16 Ashoj 2037 B.S. Located in Diktel, headquarters of Khotang district. DMC has been spreading the light of higher education in the eastern hilly districts-Khotang, Okhaldhunga, Solukhumbu, Bhojpur and Udayapur since its establishment because of the development of transport, communication and flexible education policy of the government.

But, it is not reasonable to consider that this campus has been contributing less to the community. As we know the campus has been affiliated to Tribhuvan University and has been running the faculty of Humanities and Social Sciences, Education and Management (bachelor-annual system) in the morning and day shift as well as master level (Master-Semester System) in Humanities. However, working manpower is very less. Teaching staff has been bearing over work load and on the other hand, every administrative personnel has over load of work. Despite their over load, they are fulfilling their duties and responsibilities honestly, tactfully and skilfully.

The campus has covered the total area of 35-1-2-3 Ropanies of land which has been registered on the name of Diktel Multiple Campus. But all the area of the land has not been utilized productively.

There is a two- storey RCC building and all the other buildings are single-storey ones. Although the present class rooms are not sufficient for teaching and learning. They are not learning-friendly and well-managed. There is necessity of well-managed library according to the programs and the number of students in the campus.

It is our pride that Diktel Multiple Campus Diktel has entered in the process of QAA. A committee, QAAC has been formed under the chairmanship of campus management committee chairman in 2075 B.S. In course for this, a SAT have been formed under the chairmanship of an assistant campus chief of the campus.

Similarly other various committees, sub committees and units have been formed to precede the task. A team, SAT and other members of the campus have recently visited and observed some community and constituent campuses which have already been QAA certified and/or in the course of QAA certification.

Diktel Multiple Campus is not free from financial crisis as other many community campuses (except some). We have been following the local as well as provincial governments for the supports of infrastructure and quality maintenance. Some positive results seem to have been appearing. We are sure that we can achieve success if we go along with the stakeholders and the other concerned. We would like to promise from here that we will include the missing information in the next report if any.

We appeal to all stake-holders, agencies and community to assist for improvement and development of DMC. We/I would like to thank the management committee-chairman and other members to approve this report. We/I would also like to thank the teachers (teaching-staff) and personnel who helped to prepare this report.

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ABBREVIATIONS

Abbreviation Full Forms

A/Y	Academic year
A.D	Anno Domini
Asst.	Assistant
B.A.	Bachelor of Arts
B.B.S.	Bachelor of Business Studies
B.Ed.	Bachelor of Education
B.S.	Bikram Sambat
C.M.C.	Campus Management Committee
D. M.C.	Diktel Multiple Campus
E.M.I.S.	Educational Management and Information System
etc.	Etcetera
F	Female
FSU	Free Students' Union
HERP	Higher Education Reform Project
IQAC	Internal Quality Assurance Committee
L.O.I.	Letter of Intend
M	Male
M.A.	Master's of Arts
M.Ed.	Master's of Education
MOU	Memorandum Of Understanding
NGO	Non Governmental Organization
No.	Number
PCL	Proficiency Certificate Level
QAA	Quality Assurance and Accreditation
RMC	Research Management Committee
Rs.	Rupees
SAT	Self- Assessment Team
SSR	Self Study Report
SWOT	Strengths, Weakness, Opportunities and Threats
T.U.	Tribhuvan University
UGC	University Grants Commission
Yr.	Year

1. Background

Diktel Multiple Campus is the first and leading community campus of Khotang district. It was established in 2037 Asoj 16 under the affiliation of Tribhuvan University. It is a non-profit based community campus. It has been providing education to the students of Khotang district and neighboring districts- Solukhumbu, Okhaldhunga, Udyapur and Bhojpur. The products of this campus are working in different sectors as successful manpower, such as administration, education, journalism, industry, business, banking and politics.

DMC was initiated taking the authority to run PCL program (Now Phased out) in Humanities and Social Science faculty of Tribhuvan university, in addition to, classes of Bachelor's degree in Humanities, education, management (annual system) and, classes of Master's of Arts in Nepali and sociology and, EPM M.Ed. (semester system) have been running at present. Now many campuses have been established within Khotang and its neighboring districts and, some others are in course of establishment. However, DMC is devoted to offer the quality, higher education to its students from beginning and never gets discouraged but self-motivated for the improvement, maintains its qualities and services strongly and never lets it go backwards.

Human resources produced from this campus are now performing their skill, qualification, efficiency and experience in different Sectors, such as Lecturers, Teachers, Businessmen, Social workers, Administrators, politicians etc. and their contributions are highly appreciated in the country.

This campus has crossed many ups and downs or difficulties in its course. It is realized that non-profit based campus is not as simple as constituent or private campuses for smooth running. So that to continue the campus, to maintain its quality and efficiency and to promote and develop its infrastructure; we need to collect resources and positive supports from government, NGOs, INGOs, community and other stakeholders.

DMC has been running in the end of its thirties. It has crossed so many turning points to arrive at the present condition. For the development and improvement of this campus different people have contributed in different sectors of campus, so I would like to remember their contributions. The following social-workers, well-wishers, politicians and administrators had played important role and contributed in the establishment and the progress of campus. The contributors are: District Panchayat Chairman, Dip Bahadur Rai, Birkha Bahadur Rai, Dilliser Rai, Devraj Dhakal, Kedar Rai, Parsuram Rai, Parsuram Bajimaya, Hiradhan Rai, Peshal Rai, Kashiraj Rai, and Narendra Rajbhandari. We cannot forget their contributions. So, I would like to thank to them for their purposeful contribution and also we cannot forget the contribution of the former Chief district officer Parshu Pradhan and local development officer Krishna Kumar Nepal. The other contributors are Bayansing Rai, Keshar Bahadur Rai, Harikaji Gurung, Shova Gurung, Bagbir Rai, Capt. Man Bahadur Rai, Prithivi Bahadur Rai, Shree Prasad Bhattarai, Laxmi Kumar Thapa, Tika Prasad Dahal, Dhan Hari Rai, Barjamani Rai, Karna Bahadur Basnet, Raj Kumar Pokharel, Rabilal Rai, Badarinath Sharma, Tulasi Prasad Bhattarai, Surya Bahadur Sen Oli, Madan Ghale, Chandra Bahadur Rajbhandari, Nayan Kumar Rai, Hari Bahadur Karki, Manik Lal Pradhan, Rewati Raman Koirala, Shivabaksh Katwal, Ratna Bahadur Thapa, Kumari Krishna Rai, Bishnu Kumar Rai, Rajendra Bhattarai, Devi Prasad Koirala, Atalser Rai, Dilliram Dahal, Karna Bahadur Rai, Rudra Bahadur Rai, Narayan Prasad Joshi, Jas Raj Kiranti, Karna Joshi, Harka Bahadur Rai, Laxmidas Rajbhandari, Kumardhoj Rai, Parshuram Karki, Bom Thulung, Bachchu Rai, Bhanubhakta Ghimire, Narnath Gelal, Shubha Chandra Rai, Hari Kumar Pokharel, Baburam Rai, Namas Adhikari, Rajendra Thapa, Rudra Giri, Jivan Khadka, Bishal Bhattarai (now member of

federal parliament), Panch Karna Rai, Saraswoti Bajimaya, Ram Kumar Rai (Pasang), Hari Roka, Samita Karki, Shiba Kumar Basnet, Subash Pokhrel, Harish Chandra Giri, Durga Jayanti Rai, Sher Bahadur Tamang, Ratna Rai, San Bahadur Rai, Rojan Rai, Rajan Rai (now member of provincial assembly), Rabi Kiran Acharya, Gyanendra Joshi, Pawan Kumar Thapa, Rajanser Rai, Dhan Prasad Subedi, Geha Kumar Sainju, Jit Bahadur Shrestha, Shantiram Mishra, Jitman Rai, Khem Bahadur Khadka and Ajay Kumar Jha, Dr. Suka Raj Rai.

Diktel multiple campus has been running under the Act of Tribhuban University and Diktel Multiple Campus Sanchalan Bidhan, 2075 B.S. recently approved from the Office of the Vice-Chancellor, Planning Directorate, Tribhuvan University Kathmandu. Some reformation steps were expected from the federal government. But these don't seem to be so positive. The government of Province No. 1 seems to be going in the course of establishing Provincial University and DMC has been involved in this procedure. Although this campus is sustaining with many crises, it has made many attempts for the establishment of infrastructures and maintain the quality of education. Diktel Multiple Campus appeals to all the stakeholders that it has willed to go along with all in the course of developing this campus as able, successful and contemporary one. In order for this, DMC has forwarded the following proposals for the academic year, 2076/77 B.S.

I would like to thank to the chairman of present management committee Mr. Devi Prasad Rijal and other members (annex -1) for their guideline to prepare this report. I would also like to thank to all political parties, students' organizations, teaching staff, well-wishers, and campus officials.

Diktel Multiple campus prepared the five year (2012 AD to 2016 AD) strategic plan in 2012 AD and implemented it. Now we have prepared the five year strategic plan 2017-2021 A.D. We are going to implement and forward other programs according to this plan. We are in the process of achieving QAA. Further constructive suggestions from well-wishers and others will be highly appreciated. In the end, we equally want to remember them who contributed the campus from the very beginning but if the names of contributors are missed from the list, we (Report Preparation Team) are entirely sorry.

2. Academic Progress

2.1 Enrollment Trend:

Student's enrollment of the last three year is given below

Enrollment of students since 2076-2078

Program wise/level wise)

Year	B.A.				B.Ed.				1 year B.Ed	B.B.S.				M.A. semester				M.Ed. semester			
	I	II	III	IV	I	II	III	IV	I	I	II	III	IV	I	II	III	IV	I	II	III	IV
2076	86	66	74	-	60	39	27	25	-	31	41	27	26	6	13	-	-	3	12	-	
2077	179	86	66	-	144	60	38	25	-	71	33	23	33	6	6	-	-	5	5		
2078	37*	179	86	-	34*	144	60	33	-	17*	71	33	23	34	6	13	13	-	-	11	11
Total	302	331	226	0	204	243	125	83	0	102	145	83	82	46	25	13	13	8	17	11	11

** Admission going on*

The above data displays that the number of student's enrolment seems increasing satisfactorily in first years in each faculty. It has made it more difficult for us to prepare accurate report. The data also reveals that the enrollment of the students have increased in each years except in B.Ed IV, B.B.S. III, M.A. II, IV and M.Ed II. The number of students is highly likely to increase this year than last year in all the faculties.

Enrollment of Girls, Dalit and EDJ. since, 2076-2078 B.S.
(Program wise/level wise)

Year	B.A.			B.Ed.			B.B.S.			M.A. (semester)			M.Ed. (semester)		
	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit
2076	75	13	11	97	4	7	41	3	1	11	4	3	1	-	-
2077	75	3	17	67	5	8	23	4	2	14	3	2	2	-	-
2078	83	5	23	95	7	23	53	3	6						
Total	233	21	51	529	16	38	117	10	9	25	7	5	3		

The above data shows that, the student enrollment in B.A. seems slightly changes than 2076/077 B.S. The number has remained same in 2076/077 B.S. and has increased by 8 number in 2078 B.S. Student admission in the year 2078 B.S. has not been completed yet. The same trend seems going on in B.Ed.as well. Similarly the number of enrollment of students seems fluctuating. The number seems stable in B.A. third year in 2076 B.S. The fact is that the number of enrollment in the first year is not lasting at college stably. Large number of them seems leaving college. The campus has to make serious effort for the regularity of the students.

2.2 Pass Rate:

Pass rate of the students in 2076/077in percentage
(Program wise/level wise)

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	67	9	13.4%
	B.A.II	73	22	30.1%
	B.A.III	61	7	11.4%
Education (3 & 4 years B.Ed.)	B.Ed. I	42	6	14.2%
	B.Ed. II	32	5	15.6%
	B.Ed.III	41	12	29.2%
	B.Ed.IV	42	10	23.8%
Management (3 & 4 years B.B.S.)	B.B.S. I	26	10	38.4%
	B.B.S. II	32	12	37.5%
	B.B.S. III	16	8	50.0%
	B.B.S.IV	23	5	21.7%
Humanities (semester) M.A.	sociology first sem.	18	12	66.6%
	sociology third sem.	39	33	84.6%
M.Ed. (semester)	EPM first sem.	7	3	42.8%
	Nepali First sem.	5	2	40%

**Pass rate of the students in 2077 in percentage
(Program wise/level wise)**

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	86	Result not Published	
	B.A.II	51	Result not Published	
	B.A.III	74	59	79.72%
Education (3 & 4 years B.Ed.)	B.Ed. I	60	Result not Published	
	B.Ed. II	36	Result not Published	
	B.Ed.III	27	12	44.44
	B.Ed.IV	36	28	77.77%
Management (3 & 4 years B.B.S.)	B.B.S. I	31	Result no Published	
	B.B.S. II	25	Result not Published	
	B.B.S. III	27	19	70.37
	B.B.S.IV	15	10	66.66%
Humanities (semester) M.A.	sociology first sem.	8	7	87.5
	sociology third sem.	32	Result not Published	
M.Ed. (semester)	EPM first sem.	6	1	16.66
	Nepali First sem.	12	5	41.66

The pass rate of the students in B.A. III, B.Ed. IV, B.B.S.III, B.B.S. IV and Sociology First Semester seems satisfactory. M.Ed EPM result seems poor. It needs good management to improve the result in coming semesters and so on to the M.Ed Nepali First Semester. The performance of M.A sociology I semester. seems the best in master's level. The department should keep it up and make efforts for the improvement of the other results. The result of B.A., B.Ed. and B.B.S need to keep them up. The departments should make sincere efforts for the improvement of these results. The larger the number of students the worse the result will result in the diminishing in student number.

2.3 Graduate Trend

Graduate of campus in, 2076/077B.S.

(Program wise/level wise)

year	B.A.				B.Ed.				B.B.S.				One Year B Ed				M.A.				
	Edj	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	Total
2076	-	-	-	-	-	6	4	10	2	4	3	9	-	-	-	-	-	-	-	-	-
2077	0	0	1	1	0	3	2	5	0	3	5	8	-	-	-	-	-	1	-	1	-
2078	1	6	12	19	-	8	10	18	1	9	6	16	-	-	-	-	-	1	4	5	-
Total	1	6	13	20	-	17	16	33	3	16	14	33	-	-	-	-	-	-	-	-	-

Graduate trend analysis:

If we see the data of pass rate, the result is tolerable. All the graduates have not been involved in this data because the campus is unable to present the supporting documents. Only the students who presented the photocopies of their transcript, collected their certificates and whose tracer reports have been prepared have been involved here. Thus the data looks smaller. The result of 'Girls' and 'Others' seem average but 'EDJ' is low. The campus needs to try to execute the programs effectively for achieving good results.

1.1 Programs:

Running programs, major subject and authorized date from T.U.

S. N.	Level	Faculty	Major Subjects	Authorized Date	Remarks
1	P.C.L.	Humanities and Social Sciences	Nepali, Political Science, Economics	2037 B.S.	Add. History and Culture in 2042 B.S. Now phase-out
2	Bachelor	Humanities and Social Sciences	Nepali, Political Science, Economics, History and Culture	2042 B.S.	Add. English and Sociology in 2069 B.S., B.A.S.W. in 2074
3	P.C.L.	Management	All subjects are compulsory	2047 B.S.	Now phase-out
4	Bachelor	Education	English, Nepali and Mathematics	2052 B.S.	Add. Population Education in 2069 B.S.
5	Bachelor (One year B.Ed.)	Education	English, Nepali and Economics	2052 B.S.	
6	Bachelor	Management	Accounting, Finance and Marketing Group	2062 B.S.	
7	Masters	Humanities and Social Sciences	Nepali	2070 B.S.	
8	Master	Humanities and Social Sciences	Sociology	2074	Semester (running the second and the fourth semester now)
9	Master	Education	EPM+Nepali	2075	Semester (running the Second semester now)

Educational planning and Management (EPM) and Nepali programs have been authorized in the year, 2075 B.S. No other programs have been authorized lately.

1.2. Educational Pedagogy:

DMC has been conducting different faculties, programs with different subjects. For this, the following instructional systems have been used to instruct the students.

- i. Lecture Method,
- ii. Discussion Method,
- iii. Project Work,
- iv. Field Trip,
- v. Paper Presentation,
- vi. Problem Solving Method,
- vii. Practical Work etc.
- viii. Group Work, Pair Work, Peer Work

3. Physical Progress:

3.1. Infrastructural Development:

DMC was established in 2037 B.S. but got operated with no own land and buildings during its establishment. Since its establishment, educators, social workers, administrators, politicians, District Panchayat supported physically and financially remarkably. Because of their continuous support, DMC has become successful to register the land 35-1-2-3Ropanies on its own name in Khotang district. It has constructed one two story RCC building with 6 rooms. Similarly another 2 storey, 1 hall and 2 rooms building is in course of building by the financial support of Diktel Rupakot Majhuwagadhi Municipality Khotang. DMC organized SHAIKSHIK TATHA DHARMIK MAHOTSAB in 2073 B.S. On the occasion of this MAHOTSAB, some of the social parents of Diktel Multiple Campus have registered their land as charities and some of them are in the course of registration. Moreover this campus is looking for other sources of supports.

S. N.	Description	No. of buildings/ blocks	No. of rooms	Remarks
1	Earthquake resisted building blocks	3	6	
2	One storey building blocks	8	15	
3	Two storey building block	1	8	Under campus-UGC match grant
4	One storey hostel blocks	2	15	Only one block is in use.
5	Administrative block	1	2	
6	Library block	1	1	
7	Toilet	5	12	
8	RCC administrative (2 storey building)	1	completed	Handed over and inaugurated
9	RCC library (1 storey building)	1	completed	handed over and inaugurated
10	Canteen	1	In the process of construction	
Total	10	24	61+	

- Classrooms are not enough according to the subjects and the teachers.
- One hostel building is not in use. It needs urgent repairing before use.
- **Play ground:** There are only volleyball and table tennis court.
- **Road:** Road has been constructed inside the campus premise by the joint effort of campus – community. It is in use now.
- An aqua guard water purifier has been installed for pure drinking water.

- One program hall which can occupy about three hundred people and other three rooms have been well equipped/furnished with modern/ furniture comfortably.
- A water tank has been stalled in the centre of majority classrooms to wash hands comfortably.

3.2 Educational Aids:

- I. White boards – 20
- II. Pocket charts – 5
- III. Geo-boards – 2
- IV. multi-media projectors – 4
- V. Overhead projector-1
- VI. Smart board -1

3.3. Books

- Reference books -8980
- Text books – 12650
- Journals – DMC, Shikshak, Yuba Manch, TU Journal, Nepal Rastra Bank Journal
- Papers – Gorkhapatra, Kantipur, Khotangkhobar, Rupakot, Nepal, Himal etc.
- No new materials have been managed this year because of long term lock down and fear of CoViD-19 fear.

3.4. Furniture:

Some comfortable / modern furniture have been managed at campus recently. The campus has planned to equip the campus with modern, comfortable furniture in the days to come. The wooden, traditional and outdated furniture are still in use at the campus. This is obligatory condition to the institute. The details of furniture are as follow:

S.No.	Description	No. of Furniture
1	Desks	300
2	Benches	300
3	Chairs(wooden)	45
4	Chairs(Plastic)	300
5	Wooden Racks	15
6	Book Racks (steel)	20
7	Tables	18
8	Cupboards (wooden)	14
9	Cupboards (Steel)	5
10	Notice Boards	4
11	Stand Notice Boards	2
12	Long Chairs	16
13	Rocking Chairs	15
14	Set of Tables in program hall	20 pieces
15	Daises (standard)	1
16	Computer Tables	11
17	Sofa Sets	1

- * No new furniture have been added this year because of corona virus and long term lock down.
- * There is not any separate staff room.
- * Teaching staff are not provided with the rocking chairs. The traditional/old wooden armed chairs are in use.
- * There is not any separate study room in the library.

- * The narrow section of the library used as study room has not been equipped with comfortable furniture.

3.5 Equipments:

DMC Ownsthe following equipments including the internet facilities:

S.N.	Description	No/Unit
1	Computer Desktop	26
2	Laptop	8
3	Multi-media projector	4
4	Printer	8
5	Inverter	1
6	Solar panel	8
7	Solar battery	10
8	Stabilizer	1

- *The multimedia projectors are not enough for many teachers.
- * All the classrooms are not supplied with electricity.
- * Because of the lack of enough manpower all the existing equipments are not used regularly.
- * The solar power supplied from BAIKALPIK URJA PRABARDHAN KENDRA NEPAL has made it easier for us to operate all the computers at once. Also the campus classes are possible to run

4. Financial Progress:

4.1 Analysis of Financial Resource:

Income of last three years in "000"

Sources of Income	2077/78 B.S.	2076/077 B.S.	2075/076 B.S.
A. Student's Fees	8769.259	9045.150	9871
B. Others	-	-	-
i) Interest Income	-	-	-
ii) Rent of building			6
iii) Others	34.603	76.611	3948
C. UGC		1470.047	
i) Regular grants	1682.875	-	1299
ii) Performance grants		-	-
iii) Matching grants	2250	-	700
iv) Other grants		1395.478	-
D. Diktal Rupakot	780.02	-	-
E. ICT Dhankuta			500
F. DFO Khotang			30
G. EMIS Grants	1350	1350	
Total	14,866.754	13337	16354

Above table represents the fee income, grants received from UGC and other incomes. It seems that the income from student's fees is gradually decreasing since 2075/076 B.S. by 825.85 and 275.891 thousand respectively. Income from others has decreased by more than double when it is compared to 2077 B.S. but UGC regular grant has increased by 212.828 thousand than in 2077. As a new income, the campus has received matching grants in 2077. In total the income of campus has increased by 1529.75 thousand than last year. The table shows, the campus doesn't have strong pipeline income to sustain smoothly.

Expenditure Analysis of the last three years in "000"

Expenditures	2077/078 B.S.	2076/077 B.S.	2075/076 B.S.
A. Recurrent Expenditure			
i) Salary	6412.307	14247.856	9819.411
ii) Other expenses	3493.757	48491.710	4958.042
B. Capital Expenditure			
i) Major Infrastructure development (building)		-	-
ii) Minor infrastructure development (Repair)	163.375	1201.468	
iii) Computer and equipment	559.498	97.831	1048.444
iv) Books	40.268		
v) Software Installation	73.732	491.550	475.887
vi) Furniture Purchase	685.411	588.00	
Total	11428.348	65118.415	16301.781

The values presented in the above table show the income and expenditure of the fiscal year of 2075/076 and 2077/078 B. S. The data are taken from the final audit report of the campus. The total expenditure in the year 2076/077 seems more than that of 2077/078 B.S. In 2076/077 B.S. some furniture, books and some computers were purchased. DMC has purchased software program, named Mitra, from Era soft Solution Pvt (Ltd.) company to operate the accounting system properly/systematically and effectively. So, the expenditure in last year's is more than 53690.067 thousands.

1. Committee "Arthik Tatha Lekha Samiti" formed by CMC.

Co-coordinator-Suman Babu Acharya- Member of CMC.

Member-Bijaya Kumar Rai -Member of Lecturer .

Member-Harka Bir Rai -Asst. Campus Chief.

The committee verifies all the expenditure heads, bills, income bill and sources and later it is processed for external/final auditing.

i. An Auditor is appointed through sealed bid process. The appointed auditor (Registered Auditor) will carry out audit and prepares the final audit report on completion of the fiscal year. The auditors see whether the issues and the steps suggested previously are implemented properly. The auditor briefs about keeping the account properly.

5. Social Progress:

5.1. Social Relation:

i. Campus's involvements in Social Activities:

DMC was established to fulfill the necessity of the community. So, campus cannot stay away from society and social activities. This campus has been participating in various social activities from its establishment.

- To initiate and lead the community to construct the local road.
- During and after the disaster (earthquake), campus administration as well as students has supported to the victims voluntarily.
- Financial support to the victims of fire caught, earthquake or landslides
- It has provided the program me hall and the furniture to the community people, or the other organizations to conduct stage programs.
- Participated in forestation activities organized by the DFO Khotang
- Campus organized different programs –(language, literature, music, art and sports) to the public and awarded the best of the performers.
- Campus has organized and/or participated in different awareness oriented programs to eradicate social ills and evils (like gender discrimination and violence, human right, child right etc)
- Participated in Diktel Bazar sanitation programs.
- Volunteered in different health camps conducted by Area Welfare Centre, Netra Jyoti Sangh, District Hospital and other different organizations and/or agencies.
- Fulfilling the educational needs of Khotang and its neighboring districts.
- Campus has not organized any stage programs till now because of the fear of CoViD-19 fear/lock down.

ii. Contribution of the Society to the Campus:

There is no any doubt, debate and/or dual arguments that the community established the campus with their efforts in order to fulfill their needs and demands. So community is foundation to this campus. Community realized extremely lack of higher educational institution in the district. Therefore took an initiative to run the campus and constructed the infrastructure. There are valuable roles and contributions of the community people which are to be continued in coming days and needs to build up strong relation between community and campus. Society has been contributing to the campus in different sectors. They are listed out below:

- Help for its establishment,
- Registered the land in the name of campus,
- Free labor and financial support for infrastructural development,
- Participate in the construction of campus road,
- Participate in different programs organized by campus,
- Participation in student enrollment campaign,
- Manage the drinking water for campus (with fee)

i. Plan of Campus for the Contribution to the Society:

In the absence of community we can't imagine this campus. On the other hand if campus could not fulfill the needs and demands of the society, there will not be meaning and values of campus. So that campus should vow for equality to society. DMC has forwarded the plan:

- Produce efficient, skillful and qualified manpower as per the need of society.
- Manage the educational programs according to need and demand of society.
- Extend programs gradually to provide vocational and technical education.
- Encourage people to enroll/ admit their children at the campus.
- Establish close relation with school and campuses of its catchment area.

ii. Plan for Increased Involvement of Society in the activities of Campus:

There is no possibility of the development of society in the absence of education. Education imparts knowledge and skills to the people by means of which they can motivate other people so that social changes take place. This will be the tool of social reformation. Education is compulsory to all. In the context of Nepal 'Right to Education' is provisioned as fundamental right in the constitution of Nepal, 2072. However, there is very less budget or investment in higher education. People's participation and other efforts certainly there may appear many hazards and finally institute might *be closed*. Though we are praising the importance of federalism, only the urban centered campuses are benefited and are sustaining and other remote centre campuses are the verse the close. Campuses established in remote areas should play vital roles of development with the feeling of their self cooperation. In order to increase people's participation, the following plans have been forwarded:

- Honor the best social worker, expert, senior citizens etc. on special occasion.
- Conduct interaction and discussion program among stakeholder to solve the problems, challenges and issues of the campus.
- Organize get together program with ex-students, teachers, personnel and CMC members.
- Discuss and interact with local government,
- Discuss with stakeholder while preparing the future plan of the campus,

5.2. Issues and Challenges:

There are many issues and challenges to be solved by DMC. The enrollment ratio of students is decreasing, no other regular economic support, except grant from UGC has been observed. However, to reduce these all challenges the institution has been implementing strategic plan from 2017-2021 A.D. Some of the measures to face these issues and challenges are:

i. Short Term:

- Insufficient skilled manpower,
- Not sufficient infrastructure and other foundation (buildings, hostel, playground, furniture etc.) for development of campus.
- There is not sufficient efficient and skilled manpower.
- Decreasing student enrollment.
- Problem of drop-out,
- Lack of modern technology

ii. Long term

- Lack of clear policy of government to the Public/community Campuses.
- Lack of sources for the infrastructure development,
- No sustainable economic support except fee from regular students and grant of UGC, Landscape planning and maintaining slop-stability.
- Repair and maintenance of old infrastructure/building/furniture.
- Challenge of providing quality education by charging affordable amount of fee.
- Challenge of addressing the needs and interests of diverse students and community.
- Challenge of educating students to make them competent enough in ever changing and complex world.

iii. Mitigation Measures Taken to Address the issues and Meet the Challenges

The campus has planned to spend the income of above 50,00,000 (above fifty lakhs rupees) cash and some plots of land from "SHAIKSHIK TATHA DHARMIK MAHOTSAB" for overall improvement of campus. It is expected that it will assist us to overcome some of these challenges. The campus has requested the Diktel Rupakot Majhuwagadi Municipality and Provincial Government (Province 1) for the construction and improvement of its infrastructures. Moreover, the campus has started its SSR from this a/c year. It will probably find out some solutions to these challenges.

iv. Plan for Addressing the issues and Challenges

DMC is suffering different issues and challenges. Campus is trying to address those issues and challenges through formulating Strategic Plan (2022-2027 A.D.). Some points are given below:

- Execute the campus policies and programme
- Reduce unnecessary expenditure,
- Request to Local and Provincial Government for infrastructure development,
- Appeal to elected people's representatives(local, provincial and federal) for support,
- Submit the SSR to UGC as soon as possible to achieve QAA,
- Mobilize the resources achieved from the SHAIKSHIK TATHADHARMIK MAHOTASB-2073 B.S.' to run the programs for QAA,
- Utilize the land donated by community for its development,
- Manage E-library, well furniture, teaching learning materials, learning friendly classroom etc.
- Appeal to all stakeholders to assist campus for its sustainability.
- Search alternative resources for campus development.
- Gradually, fulfill efficient and skilled manpower.
- Establish the good relation with community and other stake-holders.
- Organize training, seminar and workshop for teachers and students.
- Use information technology in both administration and teaching learning activities.
- Execute the EMIS actively.
- Extend the programs in master level.
- Organize extra-activities program for students etc.

DMC's Action Plan 2077/078

The DMC has Action Plan for the fiscal Year 2077/078 B.S. which are given follow.

Amount in '000Note: The

पुजीगत तथा गुणस्तर सुधार कार्यक्रम बजेट
आ.व. २०७८/०७९

क्र.सं.	कार्य योजनाको क्षेत्र	अनुमानित बजेट	श्रोत
१. प्रशासनिक	क. क्याम्पसको १० वर्षे रणनीतिक योजना (२०२२-२०३२)		
	ख. सफ्टवेयर अपडेट (लेख, पुस्तकालय, विद्यार्थी प्रोफाइल)	२०,०००.००	आन्तरिक
	ग. विद्यार्थीहरूको प्रोफाइल अद्यावधिक गरी राख्ने	१००,०००.००	आन्तरिक
	घ. डिजिटल परिचय पत्र र पुस्तकालय कार्ड	३०,०००.००	आन्तरिक
	ड. पुष्पपोषणको लागि अन्तरक्रिया कार्यक्रम तथा प्रश्नावली, गुनासो पेटिका व्यवस्थापन	१००,०००.००	आन्तरिक
	च. Pre-Visit (QAA) भन्दा अगाडि तथा पछाडि पुष्पपोषण अनुसार कार्य सम्पादन	३०,०००.००	आन्तरिक
	छ. प्राध्यापकहरूलाई ल्यापटपको व्यवस्थापन	५००,०००.००	आन्तरिक
	ज. प्राध्यापक तथा कर्मचारी तालिम, गोष्ठी, सेमिनार तथा वेबमिनार	५००,०००.००	बाह्य
	झ. विविध	२००,०००.००	आन्तरिक
	जम्मा	५००,०००.००	आन्तरिक
२. शैक्षिक	क. प्रोजेक्टर, स्मार्टबोर्ड जडान र खरीद	१,९८०,०००.००	
	ख. Academis Audit कार्य सम्पन्न गर्ने	५००,०००.००	बाह्य
	ग. लघु अनुसन्धान	२०,०००.००	आन्तरिक
	घ. बैकल्पिक सिकाई प्रणाली (Online व्यवस्थापन/Virtual Class)	५००,०००.००	आन्तरिक
	ड. Remedial Class र Extra Class	५००,०००.००	आन्तरिक
	च. कार्यक्रम धत तथा प्राविधिक शिक्षा	३००,०००.००	आन्तरिक
	छ. निरन्तर मूल्याङ्कन प्रणाली (हाजिर, गृहकार्य, आन्तरिक परीक्षा)	१,०००,०००.००	बाह्य
	ज. Virtual/Online Class लिन असमर्थ विद्यार्थीहरूलाई शैक्षिक सामग्री उपलब्ध गराउने	३००,०००.००	आन्तरिक
	झ. विविध	२००,०००.००	आन्तरिक
	जम्मा	८०,०००.००	आन्तरिक
३. आर्थिक	क. प्राध्यापक कर्मचारी कल्याण कोष	२,३००,०००.००	
	ख. Online/Virtual Class वापत आंशिक प्राध्यापकहरूलाई पारिश्रमिक	३००,०००.००	आन्तरिक
	ग. विविध	५००,०००.००	आन्तरिक
	जम्मा	२००,०००.००	आन्तरिक
४. भौतिक	क. क्याम्पसको घेरावार (बाउन्ड्री)	१,०००,०००.००	
	ख. चमेना गृह निर्माण	६,०००,०००.००	बाह्य
	ग. शैक्षिक भवन निर्माण	२,०००,०००.००	बाह्य
	घ. प्रतिभालय निर्माण	२०,०००,०००.००	बाह्य
	ड. पार्किङ स्थल निर्माण	१,०००,०००.००	बाह्य
	च. टेबल टेनिस, ब्याडमिन्टन कोर्ट निर्माण	५००,०००.००	बाह्य
	छ. UGC को Matching Fund मा भौतिक संरचना निर्माण	२००,०००.००	बाह्य
	जम्मा	२,०००,०००.००	बाह्य
५. सामाजिक	क. क्याम्पस समुदाय अन्तरक्रिया कार्यक्रम	२५,५००,०००.००	
	ख. क्याम्पस दिवस	५०,०००.००	आन्तरिक
	ग. Out Reach Program	१००,०००.००	आन्तरिक
	घ. क्यान्टिन संचालन	५०,०००.००	आन्तरिक
	ड. विविध	२००,०००.००	आन्तरिक
	जम्मा	१००,०००.००	आन्तरिक

६. सूचना तथा प्रकाशन	क. सूचना पार्टी व्यवस्थापन निर्माण	५०,०००.००	आन्तरिक
	ख. वेबसाईड सामाजिक सञ्जाल व्यवस्थापन	५०,०००.००	आन्तरिक
	ग. सूचना प्रसारण (रेडियो, एफ.एम. पत्र पत्रिका)	५०,०००.००	आन्तरिक
	घ. नयाँ कदम प्रकाशन	५०,०००.००	आन्तरिक
	ङ. Annual Report प्रकाशन	२०,०००.००	आन्तरिक
	च. Peer Reviewed JMC Journal प्रकाशन	५०,०००.००	आन्तरिक
	छ. Prospectus Updated प्रकाशन	२०,०००.००	आन्तरिक
	ज. कालेण्डर प्रकाशन	५०,०००.००	आन्तरिक
	झ. Software update	१००,०००.००	आन्तरिक
	जम्मा	४१०,०००.००	
७. पुस्तकालय सञ्चालन	क. library Automation निरन्तरता	१००,०००.००	आन्तरिक
	ख. E-Library र कम्प्युटर खरीद	५००,०००.००	बाह्य
	ग. Reading Room निर्माण	१,०००,०००.००	बाह्य
	घ. पुस्तक खरीद	१,०००,०००.००	आ.वा.
	ङ. तालिम पुस्तकालय	५०,०००.००	आ
	च. विविध	२००,०००.००	बाह्य
	जम्मा	२,८५०,०००.००	
८. परीक्षा सञ्चालन	क. त्रैमासिक र Pre Board परीक्षा, नतिजा प्रकाशन	५०,०००.००	आन्तरिक
	ख. प्रतिवेदन लेखन, Field Visit, Project work	१००,०००.००	आन्तरिक
	ग. विविध	५०,०००.००	आन्तरिक
	जम्मा	२००,०००.००	
९. वातावरण तथा संरक्षण	क. दूधरोपण, विरुवा संरक्षण	१००,०००.००	आ.वा.
	ख. फुलबारी निर्माण/हरियाली बनाउने	५०,०००.००	आन्तरिक
	ग. सफा पिउने पानी	१००,०००.००	आन्तरिक
	घ. विविध	१००,०००.००	बाह्य
	जम्मा	३५०,०००.००	
१०. विद्युतीकरण	क. भर्ना विज्ञापन (विद्युतीय, रेडियो, वाईरिङ, पोष्टरिङ)	१००,०००.००	आन्तरिक
	ख. प्रवेश परीक्षा सञ्चालन, नतिजा प्रकाशन	५०,०००.००	आन्तरिक
	ग. विविध	५०,०००.००	आन्तरिक
	जम्मा	२००,०००.००	
११. QAA सञ्चालन	क. QAA कमिटीहरूलाई सकृय बनाउने (प्रशासनिक सर्च)	५०,०००.००	आन्तरिक
	ख. QAA सम्बन्धी अन्तरक्रिया सरोकारवालाहरूसँग	५०,०००.००	आन्तरिक
	ग. विविध	५००,०००.००	आन्तरिक
	जम्मा	१,०००,०००.००	
१२. शैक्षिक भवन निर्माण (अगाडी नै आएको)	क. शैक्षिक भवन निर्माण (अगाडी नै आएको)	२००,०००.००	बाह्य
	ख. क्याम्पस परिसर बाटो निर्माण	५००,०००.००	बाह्य
	ग. रंगरोकन (भवन, कोठा, फर्निचर, शौचालय, पेटी, छाना)	४००,०००.००	आ.वा.
	घ. विद्युतीय सामान मर्मत सम्भार	४००,०००.००	आन्तरिक
	ङ. फर्निचर खरीद र निर्माण	१,०००,०००.००	बाह्य

१३. विद्यार्थी सेवा तथा Job Placement	जम्मा	५,४००,०००.००	
	क. विद्यार्थीहरुलाई परामर्श सेवा (वाहाय विज्ञ र प्राध्यापकबाट)	५०,०००.००	आन्तरिक
	ख. अन्तरक्रिया कार्यक्रम सञ्चालन	५०,०००.००	आन्तरिक
	ग. विविध	५०,०००.००	आन्तरिक
१४. विद्यार्थी अतिरिक्त	जम्मा	१४०,०००.००	
	क. शैक्षिक पात्रो अनुसार अतिरिक्त कृयाकलाप सञ्चालन पुरस्कार	२००,०००.००	आन्तरिक
	ख. खेलकुदमा विद्यार्थी सहभागिता	१००,०००.००	आन्तरिक
	जम्मा	३००,०००.००	
१५. छात्रवृत्ति र पुरस्कार	क. छात्रवृत्ति (छात्रवृत्ति निर्देशिका बमोजिम)	१००,०००.००	आन्तरिक
	ख. प्राध्यापक तथा कर्मचारी (उत्कृष्ट) लाई सम्मान र पुरस्कार	२०,०००.००	आन्तरिक
	ग. क्याम्पसको विकासमा उल्लेखनीय सहयोग पुऱ्याउने महानुभावहरुलाई सम्मान	५०,०००.००	आन्तरिक
	घ. चन्दा अभिलेख निर्माण	१०,०००.००	आन्तरिक
	जम्मा	१८०,०००.००	
	१६ भूतपूर्व विद्यार्थी मञ्च	१००,०००.००	आन्तरिक
१७. विद्यार्थी अनुसन्धान	जम्मा	१००,०००.००	
	क. प्राध्यापकहरुलाई अनुसन्धान कार्यशाला	३००,०००.००	आन्तरिक
	ख. लघु अनुसन्धान (अगाडी नै भएको प्राध्यापक)	५००,०००.००	आ.वा.
	ग. लघु अनुसन्धान (विद्यार्थी)	५००,०००.००	आ.वा.
	घ. अनुसन्धान मुलक लेख रचना प्रकाशन	५००,०००.००	आ.वा.
	जम्मा	१,८००,०००.००	
जम्मा आन्तरिक तथा वाहाय श्रोत		८६,२४०,०००.००	

4,82,50,000

ANNEXES

Annexe- 1

Diktel Multiple Campus

Name list of Campus Management Committee

S.No.	Name	Designation	Remarks
1	Devi Prasad Rijal	Chairman	
2	DurgaJayanti Rai	Vece-Chairman	
3	Kumar Acharya	Member	
4	Bina Devi Rai	Member	
5	SumanBabu Acharya	Member	
6	Ramchandra Rai	Member	
7	Tanka Bahadur Thapa	Member	
8	Lalit Kumar Rai	Member	
9	Jhulendra B.K.	Member	
10	Dip Narayan Rijal	Member	Mayor-D.R.M. Municipality
11	T.U. Representatives	Member	
12	Harka Bahadur Khatri	Member	Ward-Chairman/ Chairperson
13	Upin Kumar Rai	Member	President-Khotang Chamber of Industry & Commerce
14	Lal Prasad Ghimire	Member	Chair-Teachers' Association, Campus Unit
15	Hira Kumar Rai	Member-Secretary	Campus Chief

Note : CMC Formed by the general assembly on 2076/6/30 B.S.

Diktel Multiple Campus Diktel Khotang
Diktel Rupakot Majhuwagadhi Municipality Ward No. 2

Name Lists of Teaching Staffs and Personnel

S.No.	Name	Designation	Status	Reamarks
1	Hira Kumar Rai	Campus Chief/Reader	Full Timer	
2	Krishna Bahadur Rai	Asst. Campus Chies/Reader	Full Timer	
3	Hark Bir Rai	Asst. Campus Chies/Leturere	Full Timer	
4	Bimala Rai	Asst. Campus Chies/Leturer	Full Timer	
5	Sher Bahadur Tamang	Reader	Full Timer	
6	Ram Prasad Rai	Reader	Full Timer	
7	Dhankarna Shrestha	Lecturer	Full Timer	
8	Lal Prasad Ghimire	Lecturer	Full Timer	
9	Bijaya Kumar Rai	Lecturer	Full Timer	
10	Padam Bahadur Bista	Lecturer	Full Timer	
11	Rabin Sunuwar	Asst. Lecturer	Full Timer	
12	Shyam Kumar Rai	Asst. Lecturer	Full Timer	
13	Keshar Kumar Rai	Asst. Lecturer	Full Timer	
14	Bedi Kumar Rai	Asst. Lecturer	Full Timer	
15	Lila Bahadur Khatri	Asst. Lecturer	Full Timer	
16	Shankar Thapa	Asst. Lecturer	Full Timer	
17	Dewa Kumar Rai	Asst. Lecturer	Full Timer	
18	Krishna Bahadur Gurung	Asst. Lecturer	PartTimer	
19	Krishna Bahadur Rai	Asst. Lecturer	part Timer	
20	Parjun Rai	Asst. Lecturer	part Timer	
21	NaindraKhatri	Asst. Lecturer	Part Timer	
22	SanjipThapa	Asst. Lecturer	Part Timer	
23	Chitra Prasad Subedi	Asst. Lecturer	Part Timer	
24	PrabhasUdas	Asst. Lecturer	Part Timer	
25	Bhaba Krishna Dhakal	Asst. Lecturer	Part Timer	
26	Chuda Bahadur Karki	Accontant	Full Timer	
27	Gopal Dahal	Book Checker (clerk)	Full Timer	
28	SanjibKhadka	Computer Operator	Full Timer	
29	Ram Chndra Rai	Assistant	Full Timer	
30	Lakhdhan Rai	Security Guard	Full Timer	
31	Yubaraj Rai	Office assistant	Full Timer	
32	Dhan Bahadur Darji	Office assistant	Full Timer	

- If we compare the number of teachers and the number of subjects, it is clear that large number of teachers lacks here. Very small number of teachers is carrying heavy load of teaching, five subjects of 100 full marks. Distribution of the subjects also is not balanced. Some teachers have to teach about 3000 full marks a year whereas some teach only five/six hundred full marks.]

Diktel Multiple Campus

Proposed capital and quality Improvement Budget

For the year 2076/077 (2020/21A.D.)

The End