

**FEEDBACK RESPONSE REPORT**

**SUBMITTED BY:**

**DIKTEL MULTIPLE CAMPUS**

**KHOTANG**

**MAGH 20,2079**

**SUBMITTED TO**

**UNIVERSITY GRANTS COMMISSION**

**HIGHER EDUCATION QAA COUNCIL**

**QAA DIVISION, SANOTHI, BHAKTAPUR**

*QAK*  
Campus Chief



**Table Content**  
**Feedback Response Report**

SN	Contents	Page No.
1	Table of Content feedback Response Report	2
2	Table of Content Annexes of Feedback Response Report	3-4
3	Background	5-6
4	Purpose of the Report	7
5	Process of Report Preparation	7
6	Response and Action Taken	8-9
7	Conclusion	10

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## Annexes of Feedback Responses

### Table Content

Benchmarks	SN	Contents	Page No.
<b>Criteria-1 Policy and Procedures</b>	1	Appraisal Report-Students	1-41
	2	Appraisal report-Self	43-88
	3	Appraisal Report-Peer	90-122
	4	Appraisal Report-Administration	123-132
	5	Terms of Reference(ToR)-Academic Committee	133-137
	6	Terms of Reference(ToR) -Research Management Committee(RMC)	139-145
	7	Terms of Reference(ToR)-Public Information, Relation, EMIS Committee	146-151
	8	Terms of Reference(ToR)-Internal Examination and Scholarship Committee	152-155
	9	Terms of Reference(ToR)-Library and Computer Management Committee	156-164
	10	Terms of Reference(ToR)-Construction, Purchase, Health and Sanitation	165-170
	11	Terms of Reference(ToR)-Grievance and Redress Committee	171-176
	12	Revised Action Plan- Academic Committee	177-181
	13	Revised Action Plan- Research Management Committee(RMC)	182-183
	14	Revised Action Plan- Public Information, Relation, EMIS Committee	184
	15	Revised Action Plan- Internal Examination and Scholarship Committee	185-188
	16	Revised Action Plan- Library and Computer Management Committee	189-192
	17	Revised Action Plan- Construction, Purchase, Health and Sanitation	193-194
	18	Revised Action Plan- Grievance and Redress Committee	195-196
	19	Progress Report- Academic Committee	197-238
	20	Progress Report- Research Management Committee(RMC)	240-296
21	Progress Report- Public Information, Relation, EMIS Committee	298	

*(Signature)*

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	22	Progress Report- Internal Examination and Scholarship Committee	299-300
	23	Progress Report- Library and Computer Management Committee	301-416
	24	Progress Report- Construction, Purchase, Health and Sanitation	421
Criteria-3 Teaching and Evaluation System	25	Skill Gap Survey	422-433
	26	Teaching Plan-B.Ed. First Year	434-470
	27	Teaching Plan B.B.S. First Year	471-500
	28	Teaching Plan B.A. First Year	501-530
	29	Human Resources Development Plan	531-545
Criteria-5 Infrastructure and Learning Resources	30	Documents Related to Library Reading Room	546-551
	31	Documents Related to New Computer Purchase	554-561
Criteria-6 Students Support and Guidance	32	Documents Related to Outcomes of MoU with various organizations	562-592
	33	Report of Students Feedback Survey	593-630
Criteria-8 Public Information	34	Documents Related to Activities of Alumni- Diktel Multiple Campus	631-638

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## 1. Background

Diktel Multiple Campus (DMC) is the first and leading community campus of Khotang district. It was established in 2037 Asoj 16 under the affiliation of Tribhuvan University. It is a non-profit based community campus. It has been providing education to the students of Khotang district and neighboring districts- Solukhumbu, Okhaldhunga, Udyapur and Bhojpur. The products of this campus are working in different sectors as successful manpower, such as administration, education, journalism, industry, business, banking and politics.

DMC was initiated taking the authority to run Proficiency Certificate Level (PCL) program (Now Phased out) in Humanities and Social Science faculty of Tribhuvan university, in addition to, classes of Bachelor's degree in Humanities, education, management (annual system) and, classes of Masters of Arts in Nepali and sociology and, EPM, M.Ed. (semester system) have been running at present. Now many campuses have been established within Khotang and its neighboring districts and, some others are in course of establishment. However, DMC is devoted to offer the quality, higher education to its students from beginning and never gets discouraged but self-motivated for the improvement, maintains its qualities and services strongly and never lets it go backwards.

To meet the vision, mission and goal, the institution has formed various task committees and subcommittees like Publication Cell, Internal Quality Assurance Committee (IQAC), Library Management Sub-committee, Discipline Maintenance Sub-Committee, Research Sub-committee, Health and Sports Unit, and so on with their distinct role and responsibility. Teachers' union, Students' union, Alumni Forum, Youth Red-Cross circle are some supportive bodies functioning for the betterment of the institution. Activating these all supportive bodies, the institution wants to assure academic environment for quality enhancement. The campus general assembly is the supreme body that is constituted to exercise legislative functions. It regulates all the academic, financial and administrative activities. Thus, the institution has decided to take part in QAA process to provide quality education through sustainable manner.

Manpower produced from this campus are now performing his/her skill, qualification, efficiency and experience in different Sectors, such as Lecturers, Teachers, Businessmen, Social workers, Administrators, politicians etc. and their contributions are highly appreciated in the country.

  
Campus Chief



This campus has crossed many ups and downs or difficulties in its course. It is realized that non-profit based campus is not as simple as constituent or private campuses for smooth running. So that to continue the campus, to maintain its quality and efficiency and to promote and develop its infrastructure; we need to collect resources and positive supports from government, NGOs, INGOs, community and other stakeholders.

DMC has been running in the end of its thirties .It has crossed so many turning points to arrive at the present condition. For the development and improvement of this campus different people have contributed in different sectors of campus, so we would like to memorize their contributions. The following social-workers, well-wishers, politicians and administrators had played important role and contributed in the establishment and the progress of campus. Diktel multiple campus has been running under the Act of Tribhuban University and Diktel Multiple Campus Sanchalan Bidhan, 2075 B.S. recently approved from the Office of the Vice-Chancellor, Planning Directorate, Tribhuvan University Kathmandu.

Some reformation steps were expected from the federal government. But these do not seem to be so positive. The government of Province No. 1 seems to be going in the course of establishing Provincial University and DMC has been involved in this procedure. Although this campus is sustaining with many crises, it has made many attempts for the establishment of infrastructures and maintain the quality of education. Diktel Multiple Campus appeals to all the stakeholders that it has willed to go along with all in the course of developing this campus as able, successful and contemporary one. In order for this DMC has forwarded the following proposals for the academic year, 2076/77 B.S.

Diktel Multiple campus prepared the five year (2012 AD to 2016 AD) strategic plan in 2012 AD and implemented. Now we have prepared the ten year strategic plan 2022-2032 A.D. We are going to implement and forward other programs according to this plan. We are in the process of achieving QAA. Further constructive suggestions from well-wishers and others will be highly appreciated.

Diktel Multiple Campus (DMC), Diktel, has been developing in educational, infrastructural and administrative domains. DMC was able to submit the first SSR Report on the 30<sup>th</sup> Mangsir, 2076 B.S. The PRT was formed by QAA division. But their visit was delayed because of CoViD pandemic. The campus was able to welcome the PRT on the 22nd-24th offPoush, 2078 B.S. Thereafter the RESPONSE REPORT was submitted on Bhadra 29, 2079 B.S. by addressing the various responses recommended by Pre-visit Team. Again the feedbacks were received by mail from the QAA Division. This is the response report of veryfeedbacks.



  
Campus Chief

## **Purpose of the Report**

It is a response report to the latest feedbacks given by the Peer Review Team of UGC.

## **3. Process of Report Preparation**

The process mentioned below was followed while preparing this report:

- i. The IQAC of the Campus organized a meeting with all stakeholders to discuss on the issues raised from the PRT.
- ii. The responsibilities were given to the respective teams after comprehensive discussion.
- iii. Required documents were prepared in co-operation with each other.
- iv. The documents were compiled together.
- v. The IQAC organized a joint meeting for the discussion about the response report prepared by various committees.
- vi. The meeting recommended some corrections in the documents.
- vii. The committees prepared final documents and submitted to the SAT.
- viii. The SAT compiled the documents and prepared the final report.

*QAC*  
Campus Chief



#### 4. Responses/Action Taken

Criteria	Recommendations	Action Taken/Activities Done	Documents in the Annex	Page Number
1. Policy and Procedures	<ul style="list-style-type: none"> <li>Provide the Appraisal Report</li> </ul>	<ul style="list-style-type: none"> <li>The four types of Appraisal (Student, Peer, Self and Administration) is prepared and compiled.</li> </ul>	Appraisal Reports of different kinds	1 to 132
	<ul style="list-style-type: none"> <li>Attach the ToR of each Committee</li> </ul>	<ul style="list-style-type: none"> <li>ToR's of all the formulated committees have been prepared and endorsed by IQAC and Campus Management Committee.</li> </ul>	The Terms of Reference (ToR) of each committee.	133 to 176
	<ul style="list-style-type: none"> <li>Prepare the Action Plan of each Committee</li> </ul>	<ul style="list-style-type: none"> <li>All the committees have prepared the revised Action Plans.</li> </ul>	Action Plans of each committee.	177 to 196
3. Teaching Learning and Evaluation System	<ul style="list-style-type: none"> <li>List Out the progress made by each committee</li> </ul>	<ul style="list-style-type: none"> <li>All the committees have prepared their progress reports.</li> </ul>	Progress reports of each committee.	197 - 421
	<ul style="list-style-type: none"> <li>Conduct skill gap survey</li> </ul>	<ul style="list-style-type: none"> <li>Skill gap surveys have been conducted.</li> </ul>	Reports of Skill Gap Survey	422 to 433
	<ul style="list-style-type: none"> <li>Prepare faculty wise teaching plans.</li> </ul>	<ul style="list-style-type: none"> <li>Faculty wise teaching plans have been prepared by all the faculty members.</li> </ul>	-Copies of Teaching plan (BED, BA and BBS First Year)	434 to 530
5. Infrastructure and Learning Resources	<ul style="list-style-type: none"> <li>Prepare the Human Resource Development Plan</li> </ul>	<ul style="list-style-type: none"> <li>Human Resource Development Plan has been prepared by IQAC. and indorsed by CMC</li> </ul>	-The Copies of Human Resource Development plans, - Decision By CMC	531 54 5
	<ul style="list-style-type: none"> <li>Extend the reading room in the library.</li> </ul>	<ul style="list-style-type: none"> <li>The reading room of the library is under construction on the Top of the existing Library Building. The construction work will be completed by this year.</li> </ul>	- The Copy of the Budget allocated from Province No.1 government - The agreement	546 to 551

  
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## 2. Conclusion:

Diktel Multiple campus is in the course of QAA process. After the PRT visit, the campus management committee, IQAC and the other different committees have been working actively to fulfill the recommendations by the team. Our collective commitment to march ahead, despite the insufficient human resource, technical skills and accessories, is the major driving force to enhance quality of the academic environment of this campus. We are indebted to Prof. Dr. Basudev Kafle, the coordinator and members of Peer Review Team (PRT) for the close review of the QAA related activities initiated by this campus and the constructive suggestion regarding the quality enhancing activities of the campus. The Response report was submitted to QAA Division of UGC on 29 Shrawan, 2079 B.S. Again the feedback was given by PRT on some criteria. According to the feedback the task to be done are completed and the response is forwarded hereafter.

Prepared By :   
Self-Assessment Team

Forwarded By:  
Hira Kumar Rai

Approved By:  
Hira Kumar Rai

Diktel Multiple Campus

Campus Chief & IQAC Head

Campus Chief & IQAC Head

Date: 2079 Magh 20

  
Campus Chief





७३	महन्त	कुमार राई	
७४	धर्मराज	पोखरेल	
७५	राकेश	रियार	
७६	सुवास	बष्ट	
७७	बलराम	पोखरेल	

बिन्दु नं. २

दिक्तेल बहुमुखी क्याम्पसको चौथो क्याम्पस सभा मिति २०७९ फाल्गुन १९ गते आयोजना गर्ने र सभाको प्रमुख अतिथि प्रतिनिधी सभा सदस्य मा. रामकुमार राई (पासाङ), विशिष्ट अतिथि मा. चती बजिमय, विशेष अतिथिहरु संविधान सभा सदस्य, प्रदेश सभा सदस्य आमन्त्रण गर्नका साथै कार्यक्रम अनुसार यस जिल्लाबाट निर्वाचित नि. वर्तमान माननिय प्रदेश सभाका नि.मन्त्री, वर्तमान सभा सदस्यहरु, जिल्ला समन्वय प्रमुख, जिल्लामा कृयाशिल राजनीतिक दलका प्रमुखहरु, नगर/उप-प्रमुख पालिका अध्यक्ष/उपाध्यक्ष, प्रमुख जिल्ला अधिकारी, क्याम्पसका पूर्व अध्यक्ष तथा सचिवहरु, दिरुम नपाका सबै वडा अध्यक्षहरु, साथै शिक्षा प्रेमी, समाजसेवी, बुद्धिजीवीहरुलाई विशेष रुपमा आमन्त्रण गर्ने उक्त कार्यक्रममा क्याम्पसमा सहयोग गर्नुहुने सबै नुभावहरुलाई सम्मान गर्ने भन्ने सर्वसहमत निर्णय गरियो।

सुवास बष्ट

बिन्दु नं. ३

दिक्तेल बहुमुखी क्याम्पसको PRT Second Feedback अन्तरगतका निम्न बमोजिमको कुरालाई अनुमोदन गर्ने निर्णय गरियो।

Revised Student Charter (संसोधित विद्यार्थी वडा पत्र)

Human Resource Development Plan

Terms of Reference (TOR) तथा Revised Action plan.

- अ, प्राज्ञिक तथा परामर्श समिति
- आ, अनुसन्धान व्यवस्थापन समिति।
- इ, निर्माण खरिद तथा मर्मत, हेल्थ कियर एण्ड नेचर समिति।
- ई, पुस्तकालय तथा कम्प्युटर व्यवस्थापन समिति।
- उ, पब्लिक रिलेशन, पब्लिक तथा इन्फरमेशन समिति।
- ऊ, गुणात्मक सुनाइ तथा निवारण समिति।
- ए, परीक्षा तथा छात्रवृत्ति समिति।

बिन्दु नं. ४

दिक्तेल बहुमुखी क्याम्पसको आसन्न स्ववियु निर्वाचन सम्बन्धमा मिति २०७९ माघ २९ गते क्याम्पसमा अस्तित्ववान सम्पूर्ण विद्यार्थी संगठनहरुको दुई/दुई जना प्रतिनिधी र क्याम्पस सञ्चालक मिति साथै क्याम्पस प्रशासनको संयुक्त बैठक बसी निर्वाचनको लागि मितितय गर्ने निर्णय गरियो।

बिन्दु नं. ५

विद्यमा छलफलका विषय समाप्त भएकाले स-धन्यवादका साथ बैठक समापन भयो।



ए परीक्षा तथा छात्रवृत्ति समिति।

